



## **Rental Information**

*All bookings are prepay (IN FULL) – Paperwork required 2 weeks prior to the event  
Cash or (2) Checks (Double Branch CDD or Middle Village CDD)*

### **OakLeaf Village (Double Branch) – Club Room**

\$50 for 4 hours max (Mon-Thurs)                      \$100 Deposit  
\$75 for 4 hours max (Fri-Sun)

Great for quaint gatherings, baby/bridal showers, meetings, birthdays etc... Comfortably accommodates 45-50 people with 1600 Sq. ft. Includes bar area with a small refrigerator, icemaker, microwave, Big Screen TV, DVD player.

**Swimming pool not included.**

### **OakLeaf Village (Double Branch) – Patio & Summer Kitchen**

\$50 for 4 hours (Mon-Thurs)                      \$100 Deposit  
\$75 for 4 hours (Fri-Sun)

Outside venue with 1064 Sq. ft. that allows access to swimming pool (if pool is open). You are allowed up to 30-35 guests/swimmers Covered area that is great for kids' birthdays, end of season athletic parties etc...Includes access to Summer Kitchen with stove, full size refrigerator/freezer, and microwave. Guest list needs to be turned in at least a week prior.



### **Plantation Oaks (Middle Village) – Grand Banquet Room**

\$200 for 4 hours (Mon-Thurs)      \$500 Deposit  
\$50 each add'l hour (Mon-Thurs)

\$400 for 4 hours (Fri-Sun)      \$500 Deposit  
\$100 each add'l hour (Fri-Sun)

#### **NON-RESIDENT RATES**

\$400 for 4 hours (Mon-Thurs)      \$500 Deposit  
\$100 each add'l hour

\$800 for 4 hours (Fri-Sun)      \$500 Deposit  
\$200 for each add'l hour  
**(Non- residents cannot book more than 30 days in advance)**

Spacious room complete with scenic view, catering kitchen, private restrooms, fireplace  
Great for large receptions, parties, meetings, reunions etc...  
Comfortably accommodates 100-150 people (depending on set up)  
3394 Sq. ft room plus 253 Sq. ft kitchen = 3647 Sq. ft

### **Plantation Oaks (Middle Village) – Grand Lawn**

\$100 for 4 hours minimum      \$200 Deposit

#### **NON-RESIDENTS RATES**

\$200 for 4 hours minimum      \$200 Deposit

Beautifully landscaped lawn with view of the water park, hedge maze etc...  
Great for weddings, formal luncheons etc...100 feet at widest and 150 feet at longest



**Hours of Rentals**

<b>OakLeaf Village – Club Room and Patio</b>	<b>Plantation Oaks – Grand Banquet &amp; Lawn</b>
M-F 10am-12mid	M-F 10am-12mid
Sat 10am-12mid	Sat 10am-12mid
Sun 10am-12mid	Sun 10am-12mid

**Table & Chair Rental at Plantation Oaks Only**

Banquet Chairs	\$1.00 per chair usage	Renters set-up & break-down
Banquet Rounds 72” Tables	\$9.00 per table usage	Renters set-up & break-down
Long Banquet Tables	\$9.00 per table usage	Renters set-up & break-down
<b>With a \$100.00 deposit</b>		

All accessories for the party (bounce houses, grills, tents etc...) must be cleared through the Rental Coordinator.

**Cancellation Policy**

**Double Branch**-The deposit is fully refundable if the party is canceled by district staff due to inclement weather. If the renter wishes to cancel their event, the cancellation must be communicated to the Rental Coordinator no later than 31 + days prior to the scheduled event to receive 100% of the rental and deposit. If the event is cancelled within less than 30 days of the event 100% of the security deposit and 0% of the rental will be returned.

**Middle Branch**-The deposit is fully refundable if the party is canceled by district staff due to inclement weather. If the renter wishes to cancel their event, the cancellation must be communicated to the Rental Coordinator no later than 61+ days prior to the scheduled event to receive 100% of the rental and deposit. If the event is cancelled within 31-60 days of the event, the security deposit and 50% of the rental fee will be returned and less than 30 days prior to the event 100% of the deposit and 0% of the rental fee will be returned.

***ALCOHOLIC BEVERAGES ARE PROHIBITED WITHOUT  
LIQUOR LIABILITY ON FILE***